



# UNDERGRADUATE RESEARCH SYMPOSIUM – 2023

Faculty of Livestock, Fisheries & Nutrition  
Wayamba University of Sri Lanka  
Makandura, Gonawila 60170

## Oral presentation Guidelines for Food Production and Technology Management Degree Programme

- Number of slides: Variable  
Number of slides may change from presenter to presenter depend on your speed, content, and your own style of presenting
- Content: Should contain Introduction, Objectives, Materials and Methods, Results and Discussion, Conclusions, References and Acknowledgements
- Include the UReS logo at the top right-hand corner of the first slide. (Higher resolution UReS 2023 logo can be downloaded from LMS)
- Time: Seven (7) minutes for the presentation and three (3) minutes for the discussion (Q & A)

### Designing the 7-minute presentation slides

- Prepare your slides with summarised content of your research work.
- Build your talk with a good flow.
- Avoid complex terminology in the slides, be confident on each word you include.
- Avoid too many words and try to use simple figures, flow charts, and/ or photos to support your talk.
- Letters should be readable to the person at the last row.
  - Minimum letter size you can use is 20-24 depending on the font type.
  - Use legible font type: E.g. Calibri.

### Delivering your presentation

- Do not introduce yourself (The chairperson will introduce you and your presentation title to the audience). Directly start your presentation.
- Rough breakdown for your presentation.  
You may change the time according to your research project not exceeding 7 minutes.
  - Introduction & objectives: 2 minutes
  - Methodology: 1 minute
  - Results and Discussion: 3 minutes
  - Conclusions: 40 seconds
  - References, Acknowledgements: 20 seconds

- You may not need to read your references and acknowledgements one by one.
  - Do not depend on the slides.
  - Do not read the slides/ script.
  - Speak clearly and use annotations.
  - Make sure you use your time but do not go over it.
- 
- Please rename your presentation by your student number and Department (19xxxx\_DLAS, 19xxxx\_DAQF). You need to upload your presentations to the LMS **on or before 9.00 am on 4<sup>th</sup> March 2024**.
  - Guide to submit your presentation:  
Log in the LMS >Home > All courses > FLFN-New2023 > ShortCourses2023 > UReS-2023 Presentation submission > Enrol to the course (Enrolment key is 2023) > *Submit your presentation under the tab allocated for your department.*
  - UReS 2023 is scheduled to be held in-person and you are requested to be present at your presentation venue at least 15 minutes before your presentation.
  - Please send any queries via LMS chat option.