



Faculty of Livestock, Fisheries & Nutrition
Wayamba University of Sri Lanka – Makandura, Gonawila (NWP).

Requesting of Hiring Vehicle (PG 5132)
for Official Requirements

- 01. Name of the Applicant :-
02. Designation :-
03. Department :-
04. Passengers (i) No. of Staff :- (ii) No. of Students :-
05. Date of the Visit :-
06. Expected time to leave :-
07. Expected time to return :-
08. Nature of the Visit (Eg.: Academic/Field trip/Official Meeting/Research/Other) :-
09. Source of Financial Assistance :- Project / Faculty Vote / Other (Specify)
10. If the visit is under a project, please state project No. :-
11. Places expected to be visited :-
12. Please provide official documents for relevant official duty. :- The document attached. The document not attached.
13. Route (Please indicate reasons if deviate from the shortest possible route.) :-

I certify that the vehicle is used for the official purpose of University.

Date :- Signature of the Applicant

Recommendation of the Head of the Department

Recommended / Not recommended.

Date :- Signature of the Head

Special remarks by the Assistant Registrar, MA / Transport

Date :- Signature

Approval of the Dean / FLFN

Approved / Not approved.

Date :- Signature of the Dean

Aji/=